



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

13 August 2025

DIVISION MEMORANDUM
No. 465, s. 2025

**DIVISION WORKSHOP ON SYNCHRONIZED 2026 GAD PLANNING
& BUDGETING AND PREPARATION OF 2025 GAD
ACCOMPLISHMENT REPORT**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisor in-charge of GAD
Public Schools District Supervisors/ OIC PSDS
Sub-Office GAD Coordinators for Elementary and Secondary
All Others Concerned

1. With reference to Regional Memorandum No. 575, s. 2025, titled Participants to the Training-Workshop on Synchronized GAD Planning and Budgeting cum Preparation of GAD Accomplishment Report, this Office will conduct the Division Workshop on Synchronized 2026 GAD Planning and Budgeting and Preparation of 2025 GAD Accomplishment Report on September 16, 2025 at the venue to be determined yet.
2. The purpose of the workshop is to craft and finalize the SDO Batangas 2026 GAD Plan and Budget and review the MOVs for 2025 GAD Accomplishment Report.
3. The participants in this activity are the Sub-office's GAD Focal Person in elementary and secondary. Please refer to the enclosure for the List of the Participants.
4. The Office requests the participants to bring the following items: Copy of Consolidated Sub-office GAD Plan and Budget with PS Attribution, copy of School GAD Plan and Budget with PS Attribution, laptops and extension cords.
5. Food of the participants, venue of the activity and travel expenses of the SDO personnel shall be charged to Division GAD Funds/ Division Funds, while travel and other expenses of the participants relative to their participation in the activity shall be charged against local funds/ School GAD funds, subject to the usual accounting and auditing rules and regulations.
6. For immediate dissemination and compliance.



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SCHOOLS DIVISION OF BATANGAS

MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Reference: Regional Memorandum No. 579, s. 2025
To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

MLA/ Division Workshop on Synchronized 2026 GAD Planning & Budgeting and
Preparation of 2025 GAD Accomplishment Report/ S2-111034/ 8-13-2025



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Attachment A

LIST OF PARTICIPANTS

DISTRICT	GAD FOCAL ELEM.	
	ELEMENTARY (NAME & DESIGNATION)	SECONDARY (NAME & DESIGNATION)
CD 1		
1. Balayan East	ROWENA D. MARQUEZ School Principal II	YORINA C. MANALO Head Teacher VI
2. Balayan West	SEVERINA P. RAMOS Principal I	ANALYN M. BAYLOSIS Head Teacher I
3. Calatagan	ANNABELLE M. DE JESUS Head Teacher III	HERMINIA C. HERNANDEZ Head Teacher III
4. Lemery	JANETT D. MENDOZA Principal I	MERCY A. ENDAYA Head Teacher VI
5. Lian	VIRLA C. DELOS SANTOS Principal II	MYLENE H. LIMJOCO Asst. School Principal II
6. Nasugbu East	JERICO V. CLEMENTE HT I	MELANIE M. ALEGRE Principal IV
7. Nasugbu West	MA. CARINA M. AVENA Principal I	ADELIA H. PACIA Head Teacher II
8. Taal	RUTHMABELLE E. REYES Principal II	GERALDINE P. MAYUGA Head Teacher I
9. Tuy	ROSARIO A. CONSIGO Head Teacher I	MA. MONIQUE D. ATIENZA Head Teacher III
CD 2		
10. Bauan East	ROWENA A. AZUCENA Principal III	NONE (purely elementary)
11. Bauan West	LORILYN D. EBREO Principal II	JOCELYN ADARLO Principal III
12. Lobo	LINA M. MAGOLING Principal II	HAZEL Y. MANALO Principal IV
13. Mabini	ANTONETTE A. DIPASUPIL Principal I	BERNARDITA M. BONQUIN Head Teacher I
14. San Luis	LEMIE C. ONDA Principal II	MARITES BONIFACIO Principal III
15. San Pascual	MYLYN E. OBRADOR Principal III	MARCELA A. AGDAN Principal II
16. Tingloy	JEAN B. EVANGELISTA PRINCIPAL II	JUVIE ANN P. GABRIELES OIC
CD 3		
17. Agoncillo	FELICIANA L. AQUINO Principal IV	BERNARDITA D. ANDAL Principal II
18. Alitagtag	LEONARDA P. MAULEON	ERLENE M. MARTINEZ



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	Principal I	Principal II
19. Balete	ROLANDO M. MAGPANTAY JR. Principal I	JAENA N. DELA CERNA Asst. School Principal II
20. Cuenca	EDITH G. SORIANO Principal II	NALAINA M. QUITAIN Principal II
21. Laurel	ANSELMA O. DELA ROSA Principal II	LANNY A. TOLENTINO Principal II
22. Malvar	CYMBELINE O. MAGLINAO Head Teacher III	JEFFREY S. DE LAS ALAS Principal I- Santiago NHS
23. Mataasnakahoy	BRENDALYN L. DE LEON Head Teacher I	MARIVIC M. DIMACULANGAN Principal IV
24. San Nicolas	SATURNINA A. DE SAGUN Principal II	Dr. MELANI L. HIGUIT Principal III
25. Sta. Teresita	MARICRIS C. ROSALES Principal II	LORNA U. DINGLASAN Principal IV
26. Talisay	MARY GRACE L. MENDOZA Principal IV	NOELITO R. OPENA Principal II
CD 4		
27. Ibaan	PELAGIA A. ARRIOLA Principal I	MA.VERONICA C. ROXAS Principal II
28. Padre Garcia	LIWAYWAY D. QUINIONES Principal I	ANICIA R. INDICIO Principal IV
29. Rosario East	CRISPA C. ROALLOS Principal I	NIDA A. ILAGAN Principal I
30. Rosario West	HILDA C. GARBIN Principal I	CIRILA B. RAMINTAS OIC – HT I Bulihan ISHS
31. San Jose	MILDRED M. DE TORRES Principal II	MARIEL G. HUNGOY Principal II
32. San Juan East	LEILANI D. MAULION Principal II	LAWRENCE B. AYTONA Principal I- Tipas INHS
33. San Juan West	ANGELINA S. RUBIA Head Teacher III	MARITES G. CAPONPON ASP2/OIC
34. Taysan	ARMELA M. UMALI Head Teacher III	DORIS M. ROBLEDO PRINCIPAL II

SDO PERSONNEL

NAME	DESIGNATION
1. Marian L. Arias	EPS I/ SDO GAD Focal
2. Layne D. Ortega	Budget Officer
3. Roxanne V. Redubla	Administrative Assistant III